



MASTER MAIDS

GENERAL CLEAN

KITCHEN

❖ DUTIES

- Dust all surfaces
- Clean stove top
- Wipe kitchen surface
- Rubbish disposal
- Replace bins with new rubbish bags
- Vacuum kitchen
- Mop kitchen
- Windowsills
- Remove cobwebs
- Wipe down oven (exterior only)
- Scrub and clean all sinks
- Wipe cabinets (exterior only)
- Clean splashback
- Polish stainless-steel surfaces
- Clean microwave (wipe over only)
- Wipe down rangehood (exterior only)

❖ Extras

- Deep clean inside oven
- Put away dishes and clean inside dishwasher
- Clean inside drawers and cabinets
- Clean exhaust fan
- Deep clean rangehood
- Clean BBQ
- Windows

LAUNDRY

❖ DUTIES

- Vacuum surfaces
- Clean sink
- Mop surfaces

❖ Extras

- Remove lint from dryer
- Wipe and clean washing machine

LIVING AREA & BEDROOM

❖ DUTIES

- Vacuum and mop all areas
- Dust surfaces
- Dressing beds
- Wipe windowsills
- Tidy up
- Remove cobwebs
- Rubbish disposal
- Clean mirrors
- Wash dishes (may charge extra due excessive load)

❖ Extras

- Clean air conditioner
- Change bed sheets
- Wipe ceiling fans
- Clean and wipe inside and outside fridge
- Windows

BATHROOM

❖ DUTIES

- Clean/Scrub toilet
- Clean/Scrub shower and bath
- Clean/Scrub sinks
- Rubbish disposal
- Clean mirrors and glass
- Wipe down benches
- Wipe cupboards (exterior only)
- Mop surfaces

❖ Extras

- Clean inside drawers and cabinet
- Scrub floor and wall grout
- Clean and dust exhaust fans
- Windows

BEFORE LEAVING

❖ FINAL CHECKS

- Main/back/sliding door locked
- Walkover
- Turn off all lights
- Clock out via connect team (Cleaners only)