

## **DUTIES**

- Debris removal: Clear away all construction waste, scraps, and packaging materials.
- Floor cleaning: Sweep and mop all hard floors, vacuum carpets.
- Bathroom cleaning: Scrub toilets, sinks, tubs, showers, and clean all bathroom fixtures.
- Dusting: Thoroughly dust all surfaces, including high areas, light fixtures, and vents.
- Mirror cleaning: Wipe down and clean all mirrors.
- Electrical cleaning: Clean all power outlets and switch plates.

- Window cleaning: Clean interior windows, including frames and tracks. Remove any stickers.
- Cabinet cleaning: Remove dust and debris from inside and outside cabinets and drawers.
- Kitchen cleaning: Clean countertops, sinks, appliances, and cabinet interiors.
- Carpet cleaning: Deep clean carpets with a vacuum cleaner or carpet shampooer.
- Appliance cleaning: Wipe down all appliances inside and out.

## FINAL INSPECTION

- Conduct a thorough walk-through to ensure all areas are cleaned to standard.
- Ensure all surfaces are dust-free.
- Check for any major damages and report them to the client immediately.
- Lock doors before leaving the property
- Remember to take all cleaning equipment (cleaners only)

## **OPTIONAL EXTRAS**

- Pressure washing for driveways, patios, and external surfaces
- Exterior window cleaning

- Garage and outdoor cleaning
- Balcony and balustrades